

**ACCOMMODATION RULES OF THE STUDENT DORMITORIES AND CANTEENS
OF THE TECHNICAL UNIVERSITY OF KOŠICE**

The Academic Senate of the Technical University of Košice in accordance with Article 9 (1b) and Article 15 (1m) of the Act no. 131/2002 Coll. on Higher Education and on the Change and Supplement to Some Acts as amended, and pursuant to Article 49 (4e) of the Statute of the Technical University of Košice, approved the following Accommodation Rules of the Student Dormitories and Canteens of the Technical University of Košice as an internal regulation of the University:

Article 1

Introductory provisions

(1) The guarantor of the Accommodation Rules of the Student Dormitories and Canteens (hereinafter referred to as "AR SD&C") of the Technical University of Košice (hereinafter referred to as "TUKE") are the Student Dormitories and Canteens TUKE (hereinafter referred to as "SD&C"). The SD&C are dedicated facilities of TUKE, which provide meals and accommodation for students in accordance with Article 98 of the Act no. 131/2002 Coll. on Higher Education and on the Change and Supplement to Some Acts as amended (hereinafter referred to as "the Act"). The organisation, competence, and management of SD&C and their relation to other TUKE workplaces are determined by the Organisational Rules of SD&C. The extent of self-governing competence of SD&C is specified in Article 30 of the TUKE Statute.

(2) SD&C are covered by the provisions of the Act concerning the inviolability of academia. Political parties or political movements are not allowed to carry out political activities and establish their organizations on the premises of SD&C.

(3) Functions of SD&C for the purposes of these Rules are:

- a) to provide accommodation to full-time students of TUKE and, in case of available spare capacity, also to other persons referred to in Article 4 of these AR SD&C,
- b) to create conditions for individual studying and rest of students.

Article 2

Management of SD

(1) The Director of SD&C is responsible to the Vice-Rector for Education and the Bursar of TUKE for the activities and operation of all student dormitories (hereinafter referred to as "SD"), especially for creating conditions for accommodation and individual studying of students, to the extent determined by the Organisational Rules of the TUKE Rectorate.

(2) The operation and activities of individual SD are the responsibility of heads of SD, who are managed directly by the Director of SD&C. In their activities, the heads of SD cooperate with student councils (hereinafter referred to as "SC") as independent self-governing bodies of accommodated students.

(3) After consultation with the Director of SD&C and heads of SD, SC shall establish the Student Police (hereinafter referred to as "SP"), which shall assist with adherence to the AR SD&C, especially in the absence of the Head of SD, and is governed by special regulations.

Article 3

Student accommodation

(1) Accommodation in SD is provided in accordance with the valid Operating Rules and Regulations Pvp/TUKE/UBYTOVANIE/ŠDaJ entitled Criteria for Accommodation in TUKE Student Dormitories (hereinafter referred to as "Operating Rules"). The Operating Rules may be amended based on the specific conditions in the relevant academic year on a proposal from the TUKE Accommodation Committee. Proposals for amending may relate to:

- a) accommodation capacities of SD,
- b) criteria for allocation of accommodation,
- c) the schedule for the accommodation process.

(2) The members of the Accommodation Committee are appointed and removed by the Rector of TUKE.

(3) The Operating Rules are approved by the Rector of TUKE and issued as a binding internal regulation. The Operating Rules are an implementing regulation of the AR SD&C.

(4) There is no legal right to accommodation.

Article 4

Terms and conditions of providing accommodation to other persons

(1) During the academic year, students of other higher education institutions (hereinafter referred to as "HEI"), students of other study forms, guests of HEI, and family members may also be accommodated in the SD, provided that the accommodation of full-time TUKE students is not restricted.

(2) The provision of accommodation to students of other HEI is carried out based on specific contracts that are concluded with these HEI.

(3) Decision-making on the provision of accommodation to other persons (apart from students of other universities) in the SD is in the competence of the Director of SD&C, or individual heads of SD authorised by the Director of SD&C.

(4) During the holiday period, TUKE students as well as students of other HEI can be accommodated in SD based on an amendment to the Accommodation Contract. The provision of accommodation during the holiday period undergoes the decision of the Director of SD&C, or the Head of SD authorised by him/her.

(5) Accommodation in the SD TUKE is provided for a fee. The amount of the fee is specified in the Price List of Accommodation for Students and Doctoral Students annexed to the Operating Rules and is published on the SD&C website as well as on the TUKE website.

Article 5

Placement of students in SD

The Head of SD decides on the allocation of specific accommodation space (rooms, units, etc.) while respecting the following principles:

- a) women and men shall be accommodated on the floors or parts thereof in separate rooms and units,
- b) women and men must be provided with separate sanitary facilities,
- c) if these conditions cannot be met, men and women shall be accommodated in separate buildings.

Article 6

Inspection of accommodation premises

(1) Heads of SD, or employees authorised by them, perform unannounced (random) inspections of accommodation premises of SD.

(2) In cooperation with the SC, heads of SD, or employees authorised by them, perform continuous inspections of accommodation premises of SD, if possible, in the presence of accommodated students.

(3) In the event of threat to the life or health of accommodated students, or a threat to property of SD, the Head of SD is obliged to inspect the accommodation premises of the SD.

(4) Health and safety regulations and fire regulations of TUKE apply to all persons accommodated in SD.

Article 7

Termination of accommodation

(1) Accommodation is terminated:

- a) upon expiry of the agreed period specified in the Accommodation Contract,
- b) if the student does not move in by 30 September of the respective academic year without providing serious reasons and vindication,
- c) upon the student's check-out from the SD,
- d) upon termination of the study, exclusion from the study, interruption of study,
- e) upon cancellation of accommodation.

(2) After the completion of Master's studies at the relevant faculty of TUKE, the student's accommodation shall expire even if the student applies for a study at another faculty of TUKE; exceptions may be granted by the Rector or the Director of SD&C.

(3) After completion of the study, leaving the study or exclusion from the study, the foreign students can stay in the SD during the period of handling the necessary formalities related to their departure. The Director of SD&C shall decide on the further extension of the stay of foreign students in the SD, based on their individual requests previously negotiated with the Head of SD. At the same time, the accommodation fee shall be determined by the Director according to the valid price list.

(4) The Head of the SD may cancel or conditionally cancel accommodation in the SD, after prior consultation with the SC acting at the relevant SD (not required in the case of a less serious violation of the provisions of the AR SD&C), if:

- a) the student has violated provisions of the AR SD&C,
- b) the student has committed a criminal offence.

(5) The student shall be notified about the cancellation of accommodation or conditional cancellation of accommodation by the Head of SD by means of a written decision. The student may file an appeal, with a statement setting out the grounds of the appeal, against the decision on cancelling the accommodation to the Director of SD&C within three working days from the date of receipt, which has a suspensive effect.

(6) The student is obliged to move out of the SD within three working days from the date on which the decision to cancel the accommodation has become final.

(7) Sanctions for violation of the provisions of the AR SD&C and violation of the contractual conditions specified in the Accommodation Contract are regulated in the Operating Rules and in the appendix Price List of Accommodation for Students and Doctoral Students.

§ 8 Article 8

Rights and obligations of accommodated students

(1) The accommodated students have the right to:

- a) be provided with the basic equipment in the assigned rooms,
- b) receive guests pursuant to Article 9 of these Rules,
- c) use common areas of SD,
- d) submit proposals and comments on issues related to SD to the Head of SD or the Director of SD&C.

(2) The accommodated students are obliged to:

- a) when moving to the SD, present an identity card, ISIC, in the case of a foreign students – a passport or residence permit,
- b) take up accommodation exclusively in the assigned room,
- c) maintain cleanliness and order in the assigned room and its equipment by means of individual cleaning (self-cleaning), take care of its visual appearance, maintain order in the common facilities of the SD, save electricity, water, etc.,
- d) pay the accommodation fee in accordance with the Accommodation Contract and the valid price list,
- e) identify themselves with ISIC, or HEI ID card of the accommodated student, upon entering SD without being requested to do so,
- f) comply with the provisions of the AR SD&C,
- g) comply with safety regulations and fire prevention measures,
- h) lock the room every time they leave the room, even for a short time,
- i) adhere to the ethical principles of coexistence, mutual respect, and tolerance towards roommates and employees of the SD,
- j) compensate for the damage to property of TUKE,
- k) comply with hygiene regulations, instructions of a relevant general practitioner, the relevant regional public health authority; if the doctor has ordered placing a student in an isolation room, the student may not leave it or receive visitors without the consent of the doctor,
- l) comply with the principles of computer network use issued by the SC of the respective SD.

(3) Accommodated students are prohibited from:

- a) allowing accommodation in the SD to persons who are not registered at the Accommodation Office, or with the porter on duty,
- b) moving to another room arbitrarily without the consent of the Head of SD,
- c) damaging property of TUKE,
- d) receiving guests outside the specified time,
- e) moving room inventory,
- f) consuming alcoholic beverages in SD,
- g) smoking in the room and common areas of SD,
- h) interfering with installations of any kind,
- i) keeping and breeding animals in the SD,
- j) making interventions in the computer network, or abusing computer network,
- k) using electric cookers and appliances with a power input of more than 500W in rooms,
- l) carrying arms and ammunition and holding them in a state allowing their immediate use,
- m) consuming, producing, or storing narcotic or psychotropic substances or poisons.

(4) Violation of prohibitions in the preceding paragraph may, depending on nature, be regarded as a disciplinary offense.

(5) Before moving out of the SD, the accommodated student is obliged to:

- a) vacate the cleaned room and leave its equipment and borrowed inventory in its original condition,
- b) return the keys and the accommodation card at the Accommodation Office of SD,
- c) check out at the Accommodation Office of SD.

(6) In the event of non-compliance with the obligations set out in the preceding paragraph, the SD is entitled to reimbursement of all costs associated with restoring the room to its original state.

Article 9

Internal Rules of Procedure

(1) SD opens at 5 a.m. and closes at 12 a.m. (midnight).

(2) Guests can be received in rooms only with the consent of the roommate upon presentation of a guest's identity card at the reception, from 8 a.m. to 10 p.m.; closest relatives (parent, sibling, or spouse) may exceptionally visit the accommodated student even outside the specified hours.

(3) The porter on duty is obliged to allow the accommodated student, or the accommodated person, to enter or leave the SD at any time pursuant to Article 4 of these Rules upon presentation of the accommodation card even after the closing of the SD.

(4) Silent hours in SD are set from 10 p.m. to 6 a.m.

Article 10

Shared accommodation of students-spouses

- (1) Students-spouses are accommodated in accordance with the TUKE Operating Rules.
- (2) Shared accommodation of students-spouses in SD may be provided if both are full-time students, in exceptional cases even spouses one of whom is not a student. The fee for accommodating a spouse who is not a university student is determined pursuant to the valid price list.
- (3) In exceptional cases, students-spouses from other HEI can be accommodated in the SD.
- (4) An application for shared accommodation in the SD shall be submitted by one of the spouses pursuant to Article 3 of these Rules.
- (5) Shared accommodation of students-spouses is terminated:
 - a) for the reasons stated in Article 7 (1) of these Rules, which concern one or both spouses,
 - b) if the marriage has been divorced, or in the case of annulment of marriage.

Article 11

Transitional and final provisions

- (1) Violation of the AR SD&C by accommodated TUKE students will be considered a disciplinary offense in accordance with the TUKE Disciplinary Rules for students.
- (2) Violation of the AR SD&C by employees of SD&C will be considered a serious professional misconduct.
- (3) The Accommodation Rules of TUKE approved by the Academic Senate of TUKE on 11 March 2019 are hereby repealed.
- (4) The Accommodation Rules of TUKE and its amendments come into force and effect on the day following the day of their approval by the Academic Senate of TUKE or on the date specified in the proposal.
- (5) The Accommodation Rules of TUKE were approved by the Academic Senate of TUKE on 20 May 2021, resolution no. 23/2021 and shall enter into force on 1 September 2021.

In Košice on 21 May 2021

Dr. h. c. prof. h. c. prof. Ing. Stanislav Kmeť, DrSc.
Rector of TUKE

prof. Ing. Roman Cimbala, PhD.
Chairman of Academic Senate of TUKE